

Magnetawan Public Library

LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Tuesday, December 5, 2023, 7:00pm
LOCATION	Magnetawan Public Library
ATTENDEES	Mary Bishop, Sheila Smith, Jon Hind, Lorinda Makoviczki
REGRETS	Julie Ferris, Elinor Raaflaub, Michael Fleming
CALL TO ORDER	7:15pm

DECLARATION OF CONFLICT OF INTEREST

2023-02

APPROVAL OF AGENDA

2023-03

Moved: Mary Bishop

Carried

Seconded: Sheila Smith

Be it resolved that the agenda for this meeting be approved.

APPROVAL OF LAST MEETING MINUTES

2023-04

Moved: Sheila Smith

Carried

Seconded: Mary Bishop

Be it resolved that the last meeting minutes be approved.

2023-05 - NEW BUSINESS

2023-5.1 – Appoint Acting Chair – Sec 14(4) Public Libraries Act – No quorum, move to next meeting.

2023-5.2 – Appoint a member for signing authority - No quorum, move to next meeting.

2023-06 - BUSINESS ARISING

6.1 – Budget for 2024, may need two meetings in January

2023-07 - CHAIR REPORT

N/A

2023-08 – Librarian Report

8.1 –

Librarian Report

November 2023

- The library has been steady with patrons.
- I have been keeping up with Inter-library loan requests.
- I had a book display for Remembrance Day
- My current book display is book titles beginning with 'N'
- I am in the process of re-organizing the children's area
- I went to the school for craft and story time with the kindergarten class on Nov. 2.
- I have set up a craft workshop – Angels from coat hangers. It will be held on Thursday, Nov. 30th. I have 6 spots, all are filled. \$5/person
- Attached is a copy of the weekly reconciliation sheets for the months of Oct & Nov.
- Attached is a copy of monthly ephemerals

Ephemeral	October	November
Adults	362	132
Area Question		
Book Bag \$5	2	
Book Bag \$6	0	
Book/DVD Sale		
Computer Use	50	21
Display		
Donation	4	
Fax	13	2
General Question	8	5
Internet	91	16
Kids	28	8
Lamination	6	5
Magazine		
Municipal Question	4	
Paperback Sale	28	
Pen Sale		
Phone call	22	8
Postcard Sale		
Printing	639	103
Program Attendance	54	12
Puzzle	42	21
Reading Advisory	10	3
Restroom	38	6
Tech	16	
Teens		2

2023-09 – Fundraising Committee

9.1 – Have a report from the committee, idea to include it in the board orientation package

9.2 – Meeting again before the end of 2023 to set a plan for 2024

2023-10 – Unfinished/Ongoing Business

10.1 – Budget report from October

10.2 - Policies to be completed by end of February 2024.

2023-11 – Question Period for public

- N/A

2023-12 – Closed Session

12.1 – Labour relation or employee negotiations

Sec 16(4)(d) Public Library Act

- N/A – no quorum or Chairperson present

2023-12 - Next meeting will be held at 7:00 pm on Tuesday, January 30, 2024 @ Magnetawan Public Library

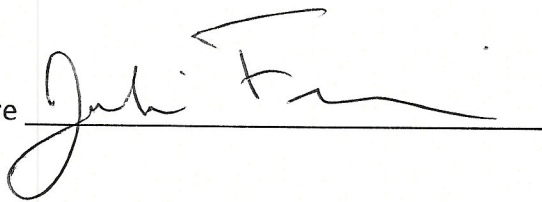
ADJOURNMENT

2023-13 Moved: Sheila Smith

Carried Seconded: Mary Bishop

Be it resolved that the meeting adjourned at 7:37 pm

Chairperson signature

A handwritten signature in black ink, appearing to read 'Julie F...', is written over a horizontal line. The signature is cursive and somewhat stylized.