Magnetawan Public Library

Agenda

Tuesday, September 26, 2023

1. Call to order
2. Declaration of Conflict of Interest
3. Approval of agenda
4. Approval of last meeting minutes
5. New Business

5.1- Approval of Lorinda Makoviczki as CEO. The Public Library Act requires the board to have a CEO on staff.

 Sec 15(2) Public Library Act

 The Public Library Act does not require the CEO to be appointed Treasurer.

 Sec 15(5) Public Library Act

5.2 – Budget Report

5.3 – Fundraising – Appoint at least two board members to plan, organize and facilitate fundraising efforts. It is

 necessary for board members to be actively involved in fundraising.

5.4 – Ahmic Lake Cottagers Association letter. They would like to be advised how donated funds would be allocated

5.5 – Employee handbook containing job description, human resources policy and workplace violence/harassment policy as well as directions to complete WHMIS and Health & Safety Certificates f=given to employees which have been signed and dated.

5.6 – Patron conduct and internet policies completed and posted.

1. Business Arising
2. Chair Report
3. Librarian Report
4. Announcements and inquiries by a Board member
5. Unfinished/Ongoing Business

1. Question period for public
2. Closed session

12.1 – Labour relations or employee negotiations

 Sec 16 (4) (d) Public Library Act

1. Next meeting will be held at 7:00pm on Tuesday, October 24, 2023
2. Adjournment